

**Draft
Minutes for:
Mid-City Local Human Rights Committee
January 28, 2013**

LHRS members:

**Latonia Edmonds, Chair
Faye Joseph, Vice Chair
April Moore, Secretary**

Stewart Prost, Advocate, Office of Human Rights

Staff & Programs:

Rhonda Taylor-Dubie's Love Residential Services
Nataasha Fedyszyn-Carr, The Up Center (Sponsored Placements-
Adult, Day Program, Sponsored Placement-Children (Temp)
Karen Bailey, The Up Center. In-Home Services, Mental Health
Support.
Myra Gonzalez ; Prosperity Homes, Inc.
Kim Green, Community Solutions
T.W. Neumann, T. W. Neumann and Associates
Amanda Grizzard; Restorer of Broken Walls
Melvin Anderson, Family Talk
Sharon Butcher, AJ&T Independent Group Homes
Betty Gray-Henson; Alternative Family Treatment Services Inc.
Kewania Curney-VA institute for People with Disabilities
Tommika Hinton-Caring Hands and Supplementary Enrichment
Education S.E.E. LLC of Virginia
Richard Coleman-Urban Learning Leadership Center
Nathanial Jackson, Faith Foundations

Meeting Convened at 3:00 p.m. by Ms. Latonia Edmonds, Committee Chairperson
The minutes from the last meeting (10/22/2013) were approved and closed meeting scheduled for 11.7.12.

Program Reports:

Virginia Institute for People with Disabilities - no incidents or allegations to report, 4 clients
T.W. Neumann & Associates- no incidents or allegations, census 100
Community Solutions- 26 MHS & IIH - no incidents or accidents.
Restorer of Broken Walls-no incidents or allegations, census 20
AJ & T Independent Group Homes- 7 clients, no incidents or allegations.
Prosperity Homes, Inc.- 9 – no incident/accidents.
Alternative Family Treatment Services-no incidents or allegations to report-Census: 10
The Up Center In Home Services-no incidents or allegations to report – 30 IIH and 31 MHI
Urban Learning and Leadership Center-no incidents & no allegations to report; census 35 IIH & MHS
Cook Community Support- 4, no incident/allegations
Dubie's Love- no incident/accidents census 4
Caring Hands and Supplementary Enrichment Education LLC of Virginia-no incidents or allegations to report; Census: 7
The Faith Foundation- Census: 2; 2 allegations, unfounded
The Up Center Family Life Sponsored Homes- no incidents/accidents. 74 family life; 15 day support, 1 incident of neglect unfounded.
Talk Family of Virginia- 37, no accidents or incidents.

Old Business:

No old business.

New Business:

Alternative Family Treatment Services, Inc., Mental Health Support Program. The new business was tabled for the day due to forms not being in place, Mr. Prost and the Human Rights Committee agreed to meet another time to complete this request.

Report from the Advocate:

Mr. Prost reported that Ms. Kathy Brobst resigned as a committee member, so there is only 3 committee members and a need for 2 new members (health care provider and general person) please be recruiting those you know for these positions so that the committee will be complete. If you have an interested person, get an application from Stewart Prost.

Today, there was an Election of Officers. Ms. Edmonds, kept her position as committee chair, Ms. Jones, kept her position as vice-chair and Ms. Moore took the position of secretary.

Reminder- The Community Seclusion and Restraint Form. Was due January 15, 2013 not February 15, 2012 as the email had stated. Please send in the form soon as possible.

CHRIS—a computer data base that has been used for some Human Rights is now going to expand to include all of aspects of Human Rights areas. CHRIS will be the place where you connect and fill out death and serious injuries incidents. It will be done in 3 stages. Phase 1- State Operation and larger facilities. Begin February 1, 2013. Phase 2- All Providers of Intellectual Disabilities begins March 1, 2013. Phase 3- In-Home and Mental Health Providers begins May or June 2012. More information will follow as well as Webinars

on how to use the program when the time comes. CHRIS will be helpful because it will get the information to all that need in one process. It is also a more secure site for this information. Each agency will need a security officer to be a point man to access CHRIS. It is not recommended that the Human Right person from your agency and security officer be the same person. Having 2 people involved ensures that there will be a back up plan in case one person has difficulty retrieving access to CHRIS.

Again, regarding the quarterly reports, make sure they are sent in 2 weeks in advanced, to the advocate and the Human Rights committee. If there are no incidents/allegations on the report, it may be emailed. This is considered the "public report". Make sure in the report, it does not say "N/A or Not applicable". It is applicable so please put "none" if there is none. If there is an incident to report, instead of faxing the information to the Committee members, wait and ask for an executive session on the day of the Human Rights meeting.

With no further business the open meeting went into closed session for Faith Foundation, The Up Center and Caring Hands.

Next Mid-City Session, April 22, 2013 at The Up Center, 222 W. 19th Street, Norfolk.